



EMALAHLENI LOCAL MUNICIPALITY (EC 136)

SECTION 52 (d) MONITORING REPORT

FOR QUARTER 02 OF THE 2021/2022 FY

IN TERMS OF SECTION 52 OF THE MFMA

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Glossary

Adjustments budget – Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.

Allocations – Money received from Provincial or National Government or other municipalities.

Budget – The financial plan of the Municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget, examples include tariff policy, rates policy, credit control and debt collection policy.

Capital expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet.

Cash flow statement – A statement showing when actual cash will be received and spent by the Municipality.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.

Equitable share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations.

MFMA – Local Government: Municipal Finance Management Act (56/2003). The principle piece of legislation relating to municipal financial management. Sometimes referred to as the Act.

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

Operating expenditure – Spending on the day-to-day expenses of the Municipality such as salaries and wages.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Unauthorised expenditure – Generally, is spending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and (b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned. In Emalahleni Municipality this means votes such as Executive & Council, Financial Services, Corporate Services, and Public Safety etc.

MIG – Municipal Infrastructure grant- Conditional grant capital in nature

INEP – Integrated Electrification (municipal) Programme grant capital in nature

EPWP –Expanded Public Works Programme

FMG – Financial Management Grant

DOT – Department of Transport

1 REPORT OF THE HONOURABLE MAYOR

In accordance with Section 52 of the Municipal Finance Management Act 56 of 2003(MFMA); the mayor must submit a report to the council within 30 days after the end of each quarter of the 2021/2022 financial year, on the implementation of the budget and financial state of affairs of the Emalahleni Local Municipality.

The submission of this report forms part of the general responsibilities of the mayor of a municipality and is intended to inform and enable the council to fulfil its oversight responsibility.

It must be noted that the figures contained in this report are interim and are unaudited. The use of the figures reported in this report is therefore for the designated audience and any other use of this information for other purposes; the municipality disclaims itself.

Honorable Mayor : Nontombizonele Korri
Signature : N.F. Daw
Date : ...24 January 2022.....

2 MUNICIPAL MANAGER 'S CERTIFICATION

I, **Velile Castro Makedama**, the municipal manager of **Emalahleni Municipality, EC 136** hereby certify that: -

(mark as appropriate)

- the monthly budget statement
- quarterly report on the implementation of the budget and financial state of affairs of the municipality
- mid-year budget and performance assessment

for the second quarter of 2021/2022 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print Name: Mr. VC. Makedama

Municipal Manager of Emalahleni Municipality (EC136)

Signature VC

Date --24 January 2022--

3. INTRODUCTION

The quarter 02 budget implementation report covers revenue and expenditure, SCM and assets for quarter 02 of the 2021/2022 financial year.

The budget implementation report assesses the in-year financial performance of the municipality against the budgeted revenue and expenditure. The budget implementation report focuses on the credibility of municipal budget, covering capital and operating budgets as well as sustainability of the municipality that includes debtors, creditors and cash flow position through compliance with SCM regulations.

4.1 LEGISLATIVE FRAMEWORK

In terms of section 52 (d) of the Municipal Finance Management Act, (Act 56 of 2003) (MFMA), the Mayor of a municipality must within 30 days after the end of each quarter submit a report to council on the implementation of the budget and the financial state of affairs of the Municipality. Section 74 of the MFMA requires accounting officers to submit such information, returns, documents, explanations and motivations as may be required.

4.2 EXECUTIVE SUMMARY

The executive summary presented is aimed at providing Council with a high-level overview of the trading results for the period quarter 02 of 2021/2022 as well as a comprehensive overview of the Municipality's financial management and viability, and the extent to which the Municipality is meeting or exceeding planned performance as contained within the Service Delivery and Budget implementation plan.

5. CREDIBILITY OF MUNICIPAL BUDGET

5.1 CAPITAL BUDGET VERSUS ACTUAL

Table C5 below reflects the capital expenditure for quarter 02 of the 2021/2022 financial year by "municipal vote". The capital expenditure at the end of quarter 02 of 2021/2022 is R26,161 million which results to an expenditure of R17,271 million for the quarter with a variance of 214% compared to the quarter 02 projection of R8,062 million. This expenditure for quarter 2 has assisted the municipality to catch up of capital expenditure which started off slowly in the first quarter.

Table C5 has been included below for illustrative purposes.

- The capital expenditure funded from National grant funding amounted to R17,279 million compared to the projected budget for the quarter of R7,735 million, resulting in a 123% (R 9.544 million) over performance.
- The capital expenditure funded from internally generated funding amounted to R68 723 compared to the projected budget for the quarter of 906 000, resulting in a 92.5% (R837 277) under performance. Even though the actual expenditure is low R1.380 million has already been committed and is expected to be spent during the third quarter. This amount pertains to 2 motor vehicles for corporate services (R1 million), Electricity vehicle (R250 000), construction of tender box for BTO (R 80 000) and a refuse collection truck (R 500 000).

Table C5 has been included below for illustrative purposes.

Capital Expenditure - Functional Classification										
Governance and administration		2 336	1 380	-	69	84	690	(606)	-88%	1 380
Executive and council		-	-	-	-	-	-	-	-	-
Finance and administration		2 336	1 380	-	69	84	690	(606)	-88%	1 380
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		18 250	12 323	-	617	2 387	5 263	(2 876)	-55%	12 323
Community and social services		17 258	4 550	-	97	589	1 904	(1 315)	-69%	4 550
Sport and recreation		992	7 673	-	520	1 798	3 309	(1 511)	-46%	7 673
Public safety		-	100	-	-	-	50	(50)	-100%	100
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		24 142	21 586	-	2 418	16 395	3 200	13 195	412%	21 586
Planning and development		(113)	-	-	-	-	-	-	-	-
Road transport		24 255	21 586	-	2 418	16 395	3 200	13 195	412%	21 586
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		182	21 487	-	370	7 295	10 770	(3 475)	-32%	21 487
Energy sources		182	20 735	-	370	7 295	10 368	(3 073)	-30%	20 735
Water management		-	-	-	-	-	-	-	-	-
Waste water management		1 272	52	-	-	-	52	(52)	-100%	52
Waste management		(1 272)	700	-	-	-	350	(350)	-100%	700
Other		336	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	45 246	56 776	-	3 474	26 161	19 923	6 238	31%	56 776
Funded by:										
National Government		25 141	52 951	-	3 308	22 982	17 911	5 071	28%	52 951
Provincial Government		18 037	200	-	97	3 095	200	2 895	1447%	200
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		43 178	53 151	-	3 406	26 076	18 111	7 966	44%	53 151
Borrowing	6	-	-	-	-	-	-	-	-	-
Internally generated funds		2 068	3 625	-	69	84	1 813	(1 728)	-95%	3 625
Total Capital Funding		45 246	56 776	-	3 474	26 161	19 923	6 238	31%	56 776

Analysis of Table C5 below:

- **Economic and environmental services (Road transport)** – For quarter 02 of the 2021/2022 financial year expenditure for road transport was R14,749 million which is above the year-date budget of R3,2 million, resulting in a variance of 360% (R11,549 million).
- **Trading services:** Actual expenditure for quarter 02 amounts to R 572 000 compared to a year-date budget of R5,586 million, resulting in an under-expenditure 90% (R5,014 million) for the quarter
- **Community and Public safety:** Amount spent is R1,859 million for the second quarter versus a budget of R1,068 million for the quarter, resulting in a variance of R791 000 (74%). This over-performance has assisted to improve the spending for Quarter 2 which was lagging behind in quarter 1.

5.1.1. CAPITAL EXPENDITURE SOURCES OF FUNDING

- The capital expenditure funded from National grant funding amounted to R17,279 million compared to the projected budget for the quarter of R7,735 million, resulting in a 123% (R 9.544 million) over performance.
- The capital expenditure funded from internally generated funding amounted to R68 723 compared to the projected budget for the quarter of 906 000, resulting in a 92.5% (R837 277) under performance. Even though the actual expenditure is low R1.380 million has already been committed and is expected to be spent during the third quarter. This amount pertains to 2 motor vehicles for corporate services (R1 million), Electricity vehicle (R250 000), construction of tender box for BTO (R 80 000) and a refuse collection truck (R 500 000).

5.2 OPERATING BUDGET

5.2.1 Operating Revenue

The following table shows budgeted revenue projections vs. Actual revenue recognised:

Table C4 below, is a breakdown of the Actual revenue per revenue source, as well as "other" actual revenue collected, compared to the Actual projections for quarter 02 of 2021/2022 financial year. See table C4 below together with a discussion analysis below.

EC136 Emalahleni (Ec) - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		9 893	11 000	-	652	7 791	5 500	2 291	42%	11 000
Service charges - electricity revenue		14 041	15 000	-	1 243	7 674	7 500	174	2%	15 000
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		9 570	5 000	-	875	5 220	2 500	2 720	109%	5 000
Rental of facilities and equipment		208	544	-	30	343	272	71	26%	544
Interest earned - external investments		2 274	4 000	-	232	1 757	2 000	(243)	-12%	4 000
Interest earned - outstanding debtors		5 266	3 130	-	540	3 120	1 565	1 555	99%	3 130
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		1 032	150	-	3	78	75	3	4%	150
Licences and permits		1 436	4 010	-	53	705	2 005	(1 300)	-65%	4 010
Agency services		1 712	1 529	-	169	1 212	765	447	58%	1 529
Transfers and subsidies		165 248	145 852	-	43 495	104 249	106 203	(1 954)	-2%	145 852
Other revenue		1 865	316	-	4	244	158	86	55%	316
Gains		-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		212 545	190 532	-	47 296	132 395	128 543	3 852	3%	190 532

- Property Rates: actual revenue billed for the quarter amounts to R1,864 million, results have a negative variance of 32% (R886 000) compared to the quarter 02 projection of R2,750 million. There is however a positive variance overall for the 2 quarters combined as there was an over performance in the actual revenue recorded for property rates in the first quarter.
- Electricity revenue amounts to R3,618 million for the quarter, resulting in an 3.5% (R132 000) under-expenditure variance versus the projected quarter 02 budget of R3,750 million, which is deemed to be an acceptable variance.
- Refuse removal: actual billing for quarter 02 amounts to R2,611 million, resulting in a 109% (R1,361 million) over collection variance compared to the quarter 02 projection of R1,250 million, this is a result of the strengthening of the collection efforts towards the businesses.
- Rental of facilities: actual billing for the quarter reflects R112 000, resulting in a 17.6% (R24 000) under-collection variance compared to the quarter 02 projection of R136 000. This may be an indication of over budgeting as the budget amount has not been achieved in the two quarters.
- Interest on debtors amounts to R1,606 million for the quarter, resulting in a variance of 105% (R824 000) over-collection compared to the quarter 02 projection of R782 000. This is an indication that there are more debtors in areas then was expected.

- Transfers and subsidies: actual revenue received and recognized amounts to R104.249 million at the end of the second quarter versus a year to date budget of R106.203 million which is a 2% (R1.954 million). This variance is caused by R2 million which was deducted from the municipality's equitable in December due to National Treasury relying on the first submission of the AFS to the Auditor General which was subsequently rectified. Evidence to this effect was shared with treasury in response to a letter intending to withhold the funds. The municipality is still trying to resolve this misunderstanding with National treasury.
- Other revenue: actual revenue amounts to R244 000, resulting in a minor variance of 55% (R86 000) compared to the quarter 02 projection of R158 000.
- The overall Quarter 02 2021/2022 revenue collection is showing collection of R56,635 million, resulting in a variance of 4.2% (R2,291 million) compared to the quarter 02 projection of R54,344 million, thereby showing that the municipality is largely on par with the revenue generation targets set out for the quarter.

5.2.2 Operating Expenditure by type:

Table C4 reflects operating expenditure by type for Quarter 02 of 2021/2022 of the operating expenditure.

Table C4: EXPENDITURE

Expenditure By Type										
Employee related costs	86 420	95 936	-	8 439	43 925	47 968	(4 043)	-8%	95 936	
Remuneration of councillors	13 239	13 600	-	1 119	5 799	6 800	(1 001)	-15%	13 600	
Debt impairment	8 324	3 000	-	-	-	1 500	(1 500)	-100%	3 000	
Depreciation & asset impairment	34 340	20 000	-	1 271	8 144	10 000	(1 856)	-19%	20 000	
Finance charges	1 366	60	-	-	1	30	(29)	-96%	60	
Bulk purchases - electricity	13 185	12 000	-	397	8 655	6 000	2 655	44%	12 000	
Inventory consumed	3 710	5 893	-	185	991	2 946	(1 955)	-66%	5 893	
Contracted services	16 245	9 883	-	2 034	8 052	4 942	3 110	63%	9 883	
Transfers and subsidies	349	901	-	130	131	451	(320)	-71%	901	
Other expenditure	23 263	26 522	-	2 606	11 965	13 261	(1 296)	-10%	26 522	
Losses	276	-	-	-	-	-	-	-	-	
Total Expenditure	200 717	187 795	-	16 179	87 664	93 898	(6 234)	-7%	187 795	

Expenditure projected, original budget against actuals: -

Employee related costs amounts to R23,525 million for the quarter, with an under expenditure of 1.9% (R459 000) under-expenditure based on the quarter 02 budgeted expenditure of R23,984 million. This is due to vacancies which are vacant in the organogram but have been budgeted for in the projections.

Remuneration of Councillors amounts to R2.455 million which results in a minor variance of 27.8% (R945 000) under-expenditure. This is a large variance and may be due to the election period where there was a change in council during quarter 2. During the period of election and confirming the new council, the municipality did not incur expenditure which caused the saving.

Debt impairment has not been spent yet as the municipality is in the process of finalizing the write-off of irrecoverable debtors.

Depreciation and asset impairment Expenditure for quarter 01 is R4,002 million, resulting in a 20% (R1 million) negative variance compared to the projected budget of R 5 million for quarter 02. This is due to the fact that budget projections for depreciation took into account

the new capital expenditure that would be subsequently depreciated. Due to the fact that most capital expenditure is sitting in work-in-progress (WIP) which is not depreciated, this has caused the variance.

Bulk Purchases bulk purchases has a year-to-date actual amount of R 8,655 million compared to the year-to-date budget of R 6 million. This is a variance showing an over expenditure of 44% (R2,655 million). This is due to the fact that some of the bulk purchase budget was viremented to cater for an expenditure which was omitted from the budget with the intention of rectifying this during the adjustment budget. Furthermore, expenditure belonging to Operational Costs (Indigent relief and municipal services) have been recorded in the Bulk account due to the fact that they were not budgeted for in their respective SCOA items. This will also be rectified during the adjustment budget and the expenditure will be journal to the correct place afterwards.

Finance Costs – The municipality does not have financial liabilities with third party institutions. The finance costs were budgeted in anticipation for the finance lease for office equipment which has not yet been finalised. Once the finance lease is effective, the interest charge will be recorded against the available budget.

Inventory consumed shows an actual expenditure of R 307 000 for quarter 02. This is an under-expenditure of 79% (R1,166 million) compared to the that the quarter 02 year-to date budget estimate of R 1,473 million. This is due to the municipalities efforts to curb spending that can be avoided without compromising the delivery of services to the municipal clientele.

Contracted services shows an actual expenditure of R5,631 for quarter 02. This is an over-expenditure of 127.8% (R3,160 million) compared to the that the quarter 02 year-to date budget estimate of R 2,471 million. Even though there was an under expenditure in the first quarter, the expenditure has caught up due to SCM processes which materialised during the second quarter.

Other Expenditure shows an actual expenditure of R6,157 million for quarter 02. This is an under-expenditure of 7.1% (R474 000) compared to the that the quarter 02 year-to date budget estimate of R 6,631

million. The variance is considered minimal and normal since it is below 10%

Other Expenditure: -

- Training services
- Catering services
- Audit fees
- Transport services
- Casual Labourers
- Municipal running costs
- Water and Electricity services
- Conference fees

5.3 Allocations and Grants

Conditional grants expenditure

Conditional grants - 31 December 2021			
Grant	Amount received	Amount spent	Percentage expenditure
EPWP	R1 402 000.00	R1 157 355.00	82.55%
FMG	R3 100 000.00	R1 535 971.50	49.55%
MIG	R 28 616 000.00	R20 720 765.05	72.41%
INEP	R 11 740 000.00	R9 175 889.08	78.16%
Library	R950 000.00	R479 394.43	50.46%
DEDEAT	R3 000 000.00	R353 881.00	11.80%
Transport	R28 000 000.00	R21 979 204.83	78.50%
TOTAL	R76 808 000.00	R55 402 460.89	72.13%

- INEP (Electrification programme) – spending is at 147% of the transferred amount to date.
- MIG (Road Infrastructure) spending is at 95% of the transferred amount to date.
- EPWP (Expanded Public Works Programme) – spending is at 82% of the transferred amount to date.
- FMG (Financial Management Grant) – spending is at 50% of the transferred amount to date.
- Library grant – spending is at 50.4% of the transferred amount to date.
- DEDEAT - spending is at 11.8% of the transferred amount to date.
- DoT - spending is at 78.5% of the transferred amount to date.
- Overall conditional grant spending is sitting at 72%

5.4 CREDITORS AGE ANALYSIS

The following table reflects the total outstanding creditors owed by the municipality at the end of Quarter 2 of 2021/2022 :

EC136 Emalahleni (Ec) - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December

Description	NT Code	Budget Year 2021/22								Total	Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year		
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	3 408	1 523	6	1	-	-	0	0	4 939	1 127
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	3 408	1 523	6	1	-	-	0	0	4 939	1 127

The table above reflects that the municipality is trying its level best to pay its creditors within 30 days, since this is a new financial year the outstanding creditors payments are reflecting in the 60 days to 90 days. The municipality and system vendor are trying to fix this as it is not a true reflection. None of the amounts still to be processed for payment were audit fees or payments to Eskom.

6 SUSTAINABILITY OF THE BUDGET

6. DEBTORS AGE ANALYSIS

Analyzing debtors per account group category, the largest amount of debt is owed by the residential customers followed by businesses, Chris Hani District Municipality and Farms. Waste Management is the major contributor to the debt at 65% of the total debt, followed by property rate and electricity at 30% and 9% respectively.

Outstanding Debt as at 31st December 2021:

- The total debt owed to the municipality as at the 31st December 2021 amounts to R106 411 857.58.

The total debt above can be broken down as follow:

Totals per Account Group	Total Balance	Current Amount	30-60 Days	Greater than 90 Days	Total Interest Charged
Blue Crane Minerals & Resources (PTY) Ltd	R 41 722.06	R 843.00	R 1 686.00	R 37 647.05	R 1 546.01
Business	R9 864 630.71	R 111 060.57	R 505 666.55	R6 884 685.83	R2 363 217.76
Chris Hani District Municipality	R7 551 540.49	(R 6 451.31)	R 49 969.45	R5 760 998.74	R1 747 023.61
Churches	(R 4 066.76)	(R 4 066.76)	R 0.00	R 0.00	R 0.00
CORNISH TRUST AND HW STAPELBERG	R 114 549.53	R 6 741.04	R 8 718.88	R 93 853.35	R 5 236.26
Councillors Accounts	R 26 526.28	R 477.83	R 719.60	R 17 224.01	R 8 104.84
Dept of Rural Development and Land Reform	R4 139 771.04	R 10 826.63	R 21 653.26	R3 668 832.98	R 438 458.17
Dept Rural Dev & Agri Reform	R 9 880.88	R 157.10	R 314.20	R 7 651.66	R 1 757.92
Dept Social Development	R 241 832.85	R 12 379.67	R 24 410.69	R 182 518.12	R 22 524.37
Dordrecht High School	R 14 352.27	R 7 151.55	R 7 151.55	R 0.00	R 49.17
Eastern Cape Development Corp	R 46 752.84	R 2 085.64	R 4 171.28	R 37 306.84	R 3 189.08
Education	R 170 218.23	R 8 298.25	R 16 596.50	R 130 390.80	R 14 932.68
Farms	R5 574 259.35	(R 77 980.86)	R 47 723.41	R3 986 277.87	R1 618 238.93
Health	R 977 542.81	R 63 429.53	R 192 330.60	R 694 661.17	R 27 121.51
Indigents	R 573 050.95	R 68 221.51	R 199 247.94	R 295 542.98	R 10 038.52
Indwe High School	R 15 615.06	R 3 193.62	R 6 387.24	R 5 687.58	R 346.62
Joe Gqabi Municipality	R 14 003.62	R 2 269.14	R 6 869.96	R 4 701.11	R 163.41
Mr Mvambo	R 388 605.30	R 5 850.92	R 21 691.98	R 287 896.02	R 73 166.38
Municipal Accounts	(R 443 130.45)	(R 441 706.11)	R 55.96	(R 1 157.49)	(R 322.81)

National Public Works	(R2 073 611.01)	(R2 590 257.64)	R 185 855.95	R 309 887.70	R 20 902.98
OSBORNE FAMILY TRUST AND NUMBER TWO PIGGERIES	(R 733.26)	(R 1 329.10)	R 0.00	R 499.65	R 96.19
Provincial Pub Lic Works	R1 110 015.39	(R1 134 516.63)	R 200 409.36	R1 760 839.91	R 283 282.75
Residents	R77 844 194.53	R 595 342.12	R1 726 829.74	R50 565 288.39	R24 956 734.28
South African Post Office	R 56 838.27	R 33 450.47	R 23 228.11	R 0.00	R 159.69
Staff Accounts	R 99 481.45	(R 4 353.82)	R 5 869.88	R 84 314.33	R 13 651.06
VAN NIEKERK	R 58 015.15	(R 641.46)	R 7 271.60	R 47 178.88	R 4 206.13
Total	R106 411 857.58	(R3 329 525.10)	R3 264 829.69	R74 862 727.48	R31 613 825.51

Balance per service type

Totals per Service Type	Total Balance	Current Amount	30-60 Days	Greater than 90 Days	Total Interest Charged
Advance Payment	(R5 007 676.45)	(R5 007 676.45)	R 0.00	R 0.00	R
Electricity Basic	R 164 234.78	R 12 745.03	R 21 039.88	R 112 178.77	R 18 2
Electricity Metered	R9 375 311.51	R 191 439.44	R 469 324.10	R6 905 855.14	R1 808 6
Property Rates	R32 399 268.71	R 480 878.70	R 870 258.97	R23 284 172.40	R7 763 9
Rental(H003)	R 742 112.84	R 28 443.92	R 56 887.84	R 570 959.59	R 85 8
Waste Disposal	R68 738 606.19	R 964 644.26	R1 847 318.90	R43 989 561.58	R21 937 0
Total	R106 411 857.58	(R3 329 525.10)	R3 264 829.69	R74 862 727.48	R31 613 8

Debtors Collection Levels at December 2021:

Collection rate at December 2021 has decreased when compared to November 2021 mainly due to the decrease in payment rate for December 2021. The collection rate for October (134.32%), November (103.76%) and December (63.28%). The average collection rates amount to 69.33% for the financial year.

FREE BASIC SERVICES

The municipality is offering free basic services to qualifying indigents who have registered during the registration programme that is run annually.

The Free Basic Service basket consist of subsidised refuse removal charge of R 136.61 and the property rates charges and the provisioning of free 50 kWh of electricity. The offering of FBS is based on the indigent policy criteria and requirements.

For 2021/22 financial year, the municipality have not started subsidising the qualifying customers. The FBS office is still busy capturing the approved customers. As soon as this is finalised, customers will be subsidised.

The unit conducts an annual registration process to update the indigent register. This registration process is done between February and March in accordance with the business plan developed.

6.4 STAFF BENEFITS REPORT

Section 66 of the MFMA, which states that the accounting officer of a municipality must, in a format and for periods as may be prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure:

SECTION 66 REPORT
PERSONNEL EXPENDITURE FOR 2020/21

EARNINGS

Months	Salaries	UJF	Pension Funds	Backpay	Leave Pay	Housing Allowance	Medical Aids	Non Pensionable Allowance	Overtime	Transport Allowance	Standby	Bonuses	Data Allowance	Events Management Allowance	Acting Allowance	Telephone Allowance	Enhanced Responsibility Allowance	Councillors Allowance	Travelling Allowance Councillors	SALGBC Levy	SDL	RELOCATION COST	SUBSISTANCE & TRAVELLING	TOTALS
Jul-21	4 916 079.64	38 531.51	685 532.25	0.00	0.00	84 281.31	287 433.48	0.00	52 336.36	428 662.27	0.00	327 295.57	29 000.00	29 000.00	155 356.33	179 665.41	813 285.67	46 500.00	2 060.00	51 533.40		15 727.39	8 111 282.59	
Aug-21	4 730 463.51	37 670.97	673 910.06	0.00	170 362.99	82 352.29	281 049.48	0.00	124 447.65	413 403.43	5 596.33	404 693.60	29 500.00	29 500.00	151 084.66	178 755.51	813 265.67	46 500.00	2 029.10	50 794.87		5 677.61	8 201 797.73	
Sep-21	4 586 634.18	36 761.63	633 467.40	1 511.50	149 417.61	82 352.29	279 778.28	0.00	159 712.63	408 203.88	8 801.61	431 150.04	32 000.00	32 000.00	166 738.81	174 900.56	795 488.54	45 000.00	2 018.80	51 366.04		93 034.45	8 148 366.25	
Oct-21	5 857 961.04	41 056.34	897 973.07	693 812.18	21 001.56	85 728.81	279 478.07	0.00	70 097.65	254 946.57	0.00	486 890.38	31 500.00	31 500.00	155 895.80	62 400.56	0.00	0.00	0.00	1 988.20	55 247.26		253 364.34	9 314 413.83
Nov-21	5 143 068.72	41 548.17	820 827.54	5 333.77	69 693.44	84 764.30	271 606.95	0.00	145 326.66	391 415.52	2 682.45	320 538.15	31 500.00	31 500.00	168 385.61	185 258.27	634 734.34	45 000.00	1 950.00	59 648.10		109 112.68	8 586 337.67	
Dec-21	5 975 620.92	44 863.31	873 304.63	1 166.66	166 479.52	84 764.30	271 594.95	664 000.00	170 940.06	391 415.52	1 760.85	385 058.95	31 000.00	31 000.00	169 817.61	186 168.17	970 176.40	45 000.00	1 977.60	58 399.96		10 448 709.41		
Jan-22																								0.00
Feb-22																								0.00
Mar-22																								0.00
Apr-22																								0.00
May-22																								0.00
Jun-22																								0.00
Totals	31 219 868.01	240 461.93	4 725 044.95	701 824.11	676 976.12	604 243.30	1 670 889.21	664 000.00	722 864.01	2 286 041.19	18 841.24	2 335 626.65	184 600.00	184 600.00	967 276.82	967 276.82	4 028 970.62	183 000.00	12 033.70	326 989.63	0.00	477 336.47	62 810 927.48	

DEDUCTIONS

Months	Bank Housing loans	Federal Policies	Unions	Medical Aids	SALGBC Levy	Pension funds	Political Party levies	Garnishers/ Maintenance	Dept of Education	PAYE	UJF	Backpay	Service Accounts	Legal Wise	Solidarity Fund	Vodacom	TOTALS
Jul-21	48 002.63	342 173.35	12 340.00	228 910.88	2 039.40	536 309.69	21 168.89	35 565.48		1 002 751.43	33 654.09	100.00	1 418.00	4 462.00		85 121.75	2 354 018.59
Aug-21	47 457.65	275 610.91	12 145.00	224 552.61	2 038.50	529 386.59	21 168.89	34 055.48		1 020 068.00	33 972.83	100.00	1 418.00	4 362.00		87 072.72	2 276 420.18
Sep-21	48 913.24	336 356.95	12 090.00	220 061.76	2 018.80	521 767.66	20 617.17	34 065.48		1 020 866.74	33 996.13	36 076.00	1 418.00	4 362.00		83 307.54	2 377 910.67
Oct-21	48 913.24	336 915.84	12 015.00	224 784.14	1 950.00	596 234.74	20 617.17	31 765.48		1 417 698.30	35 715.48	2 100.00	1 418.00	4 523.00		81 316.37	2 807 666.76
Nov-21	50 616.00	313 181.79	11 810.00	210 126.14	1 957.00	435 462.03	0.00	31 765.48		1 591 146.44	34 195.42	100.00	2 168.00	4 523.00		6 805.20	2 684 066.50
Dec-21	50 616.00	316 372.60	11 810.00	212 674.33	1 950.00	435 469.39	0.00	32 500.00		1 274 660.62	36 517.55	100.00	2 168.00	4 523.00		83 307.54	2 465 066.03
Jan-22																	0.00
Feb-22																	0.00
Mar-22																	0.00
Apr-22																	0.00
May-22																	0.00
Jun-22																	0.00
Totals	294 918.76	1 924 611.44	72 200.00	1 321 009.66	11 923.70	3 044 680.30	83 674.12	198 727.40	0.00	7 310 221.63	208 064.60	46 676.00	10 088.00	26 785.00	0.00	426 931.12	14 975 491.73

Employee related costs

At the end of the second quarter amounts to R28,074 million for the earnings component. The total year-to-date expenditure is R52,810 million.

6.5.1 CASHFLOW STATEMENT

EC136 Emalaheni (Ec) - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	2020/21		Budget Year 2021/22						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		(15 257)	5 487	-	930	6 424	2 743	3 680	134%	5 48
Service charges		24 292	9 294	-	1 615	8 348	4 647	3 701	80%	9 29
Other revenue		13 176	6 550	-	823	8 963	3 275	5 688	174%	6 55
Transfers and Subsidies - Operational		114 472	145 852	-	44 185	113 811	73 538	40 274	55%	145 85
Transfers and Subsidies - Capital		15 178	52 951	-	6 546	31 084	26 476	4 608	17%	52 95
Interest		7 579	3 130	-	232	1 816	1 565	251	16%	3 13
Dividends		-	-	-	-	-	-	-	-	-
Payments										
Suppliers and employees		(156 062)	(199 722)	-	(14 779)	(79 388)	(99 861)	(20 473)	21%	(199 72)
Finance charges		(1 366)	294	-	-	(1)	147	148	101%	29
Transfers and Grants		-	(901)	-	-	-	(451)	(451)	100%	(90)
NET CASH FROM/(USED) OPERATING ACTIVITIES		2 012	22 933	-	39 552	91 056	12 078	(78 978)	-654%	22 93
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-
Payments										
Capital assets		-	(56 776)	-	(3 947)	(28 308)	(28 388)	(81)	0%	(56 77)
NET CASH FROM/(USED) INVESTING ACTIVITIES		-	(56 776)	-	(3 947)	(28 308)	(28 388)	(81)	0%	(56 77)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		-	-	-	(4)	(11)	(0)	(11)	1149600%	(4)
Payments										
Repayment of borrowing		-	-	-	-	-	-	-	-	-
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	-	-	(4)	(11)	(0)	11	-1149600%	(4)
NET INCREASE/ (DECREASE) IN CASH HELD		2 012	(33 843)	-	35 601	62 737	(16 310)			(33 84)
Cash/cash equivalents at beginning:		5 791	17 529	-	-	(63 851)	17 529			(63 85)
Cash/cash equivalents at month/year end:		7 803	(16 315)	-	-	(1 114)	1 219			(97 69)

At the end of the first quarter the municipality has a positive cash and cash equivalent balance of R114.453 million, taking into account the Cashflows from operating activities minus the cash outflows from investing activities.

6.5.2 CASH AND CASH EQUIVALENTS

Below table is the investment balances of the municipality as at the end of Quarter 02 of 2021.

INVESTMENT SUMMARY FOR THE MONTH: DECEMBER 2021

investment ID	Description	Account Number	Institution	Opening Balance	Investment Made	Investment Withdraw	Investment Interest	Bank Charges	BALANCE	GL BALANCE	DIFFERENCE
	FUNDS										
1	SUFFIX 530	1100-465258-530	INVESTEC	1 049 246.09	0.00	0.00	3 774.41	0.00	1 053 020.50	1 053 020.53	-0.03
2	INVESTMENT 001	08 8799 697- 001	STANDARD BANK	202 056.70	0.00	589.56	589.56	0.00	202 056.70	202 056.70	-
3	INVESTMENT 012	08 8799 697-012	STANDARD BANK	11 408.80	0.00	0.00	7.75	0.00	11 416.55	11 416.55	-
23	INVESTMENT 022	08 8799 697-022	STANDARD BANK	32 233.05	0.00	0.00	27.38	0.00	32 260.43	32 260.43	0.00
24	INVESTMENT 023	08 8799 697-023	STANDARD BANK	30 637 095.82	0.00	0.00	109 538.11	0.00	30 746 633.93	30 746 633.93	-
26	INVESTMENT 024	08 8799 697-024	STANDARD BANK	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00
32	INVESTMENT 025	08 8799 697-025	STANDARD BANK	23 530 962.24	0.00	0.00	86 871.16	0.00	23 617 833.40	23 617 833.41	-0.01
33	INVESTMENT 026	08 8799 697-026	STANDARD BANK	(0.00)	0.00	0.00	0.00	0.00	-0.00	-	-0.00
27	FIXED DEPOSIT	93 5890 7006	ABSA BANK	7 260.60	0.00	0.00	25.52	80.00	7 206.12	7 206.12	-0.00
29	FIXED DEPOSIT	93-6256-7503	ABSA BANK	62 277.37	0.00	0.00	220.10	40.00	62 457.47	62 457.47	-0.00
31	FIXED DEPOSIT	74907104851	FNB BANK	9 266 388.70	0.00	0.00	31 439.72	0.00	9 297 828.42	9 297 828.42	-
				64 798 929.37	-	589.56	232 493.71	120.00	65 030 713.52	65 030 713.56	-0.04

The municipality at the end of Quarter 02 of 2021/2022 is sitting at a balance of R114,453 million for Investments.

Cash and cash equivalents Quarter 02 of 2021/2022	
Municipal Account	Closing balance
Investments	R 49,436 million
Main bank accounts	R 65,031 million
	R 114,453 million

At the end of quarter 02 of 2021/2022, the municipality is sitting at a balance of R114,453 million for cash and cash equivalents.

6.6 ASSET ADDITIONS

Month: Oct-21

General Ledger Extract

Reconciliation: General ledger to Fixed Asset Register

Transaction Date	Processing Month	Reference	Project Id	Project Code	Document Number1	Transaction ID	Transaction Details	Deb
27/10/2021		4	5020	5020	124_2092	321493	Invoice	R 76 751.4
27/10/2021		4	5019	5019	124_2092	321494	Invoice	R 76 751.4
27/10/2021		4	5018	5018	124_2092	321495	Invoice	R 76 751.4
14/10/2021		4	5118	5108	124_2026	317044	Invoice	R 57 275.4
27/10/2021		4	4840	1186	124_2089	321501	Invoice	R 576 480.0
27/10/2021		4	4839	1185	124_2088	321530	Invoice	R 579 052.0
21/10/2021		4	4537	107	124_2090	321507	Invoice	R 318 687.7
04/10/2021		4	4778	376	19_421	321798	Exp- Other (1 allocations)	R 60 000.0
08/10/2021		4	4778	376	19_422	321801	Exp- Other (1 allocations)	R 726 190.5
21/10/2021		4	4778	376	19_401	32130	Exp- Other (1 allocations)	R 228 460.7
								R 2 776 400.55

Total as per General Ledger

Line nr	Barcode nr	Invoice Date	Description	Extra Description	Serial nr	Qty	Invoice number	Cost
TBA	N/A	2021/10/21	CONSTRUCTION OF DDX SPORTSFIELD PHASE 1	MIG: WIP	N/A	1	PC02	R 318 687.7
TBA	N/A	2021/10/27	CONSTRUCTION OF GADLUME ACCESS ROAD IN WARD 1	MIG: WIP	N/A	1	211001	R 576 480.0
TBA	N/A	2021/10/27	CONSTRUCTION OF DLAMINI ACCESS ROAD IN WARD 5,6	MIG: WIP	N/A	1	DLAMINI/DT/01	R 579 052.0
TBA	N/A	2021/10/27	ELECTRIFICATION OF WARD 7,8,9	INEP	N/A	1	05	R 70 026.4
TBA	N/A	2021/10/27	ELECTRIFICATION OF WARD 7,8,9	INEP	N/A	1	06	R 160 227.8
TBA	N/A	2021/10/04	PAVING OF ZAKHELE LOCATION	RETENTION	N/A	1	91	R 60 000.0
TBA	N/A	2021/10/20	PAVING OF SINAKO LOCATION	RETENTION	N/A	1	20	R 631 470.0
TBA	N/A	2021/10/19	DEVELOPMENT OF INDWE CEMETERY	RETENTION	N/A	1	247	R 198 661.5
TBA	00010321	2021/10/14	BRUSHCUTTER	RAYOBI	N/A	1	33490	R 5 153.6
TBA	00010338	2021/10/14	BRUSHCUTTER	RAYOBI	N/A	1	33490	R 5 153.6
TBA	00010393	2021/10/14	BRUSHCUTTER	RAYOBI	N/A	1	33490	R 5 153.6
TBA	00010322	2021/10/14	BRUSHCUTTER	RAYOBI	N/A	1	33490	R 5 153.6
TBA	00010371	2021/10/14	BRUSHCUTTER	RAYOBI	N/A	1	33490	R 5 153.6
TBA	00010313	2021/10/14	BRUSHCUTTER	RAYOBI	N/A	1	33490	R 5 153.6
TBA	00010351	2021/10/14	CHAINSAW	STIHL	MS250C	1	33490	R 8 784.8
TBA	00010334	2021/10/14	CHAINSAW	STIHL	MS250C	1	33490	R 8 784.8
TBA	00010399	2021/10/14	CHAINSAW	STIHL	MS250C	1	33490	R 8 784.8
TBA								
								R 2 651 881.66

Total additions

Reconciliation

Recon Items from previous month

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Current Year

General Ledger total	R 2 776 400.59
Less: Fixed Asset Register total	R 2 651 881.66

Difference: 124 518.93

Reconciling items 124 518.73

VAT ON INVOICE 247 R 29 799.23

VAT ON INVOICE 20 R 94 720.50

Balance: 0.80

Month: Nov-21

General Ledger Extract

Reconciliation: General ledger to Fixed Asset Register									
Transaction Date	Processing Month	Reference	Project Id	Project Code	Document Number1	Transaction ID	Transaction Details		De
15/11/2021		5	5014	5014	124_2224	SCM	Invoice 12/12/00002225/2021-		R 431 274
25/11/2021		5	5018	5018	124_2227	SCM	Invoice 12/12/00002228/2021-		R 100 341
25/11/2021		5	5019	5019	124_2227	SCM	Invoice 12/12/00002228/2021-		R 100 341
25/11/2021		5	5020	5020	124_2227	SCM	Invoice 12/12/00002228/2021-		R 100 341
15/11/2021		5	4840	1186	124_2220	SCM	Invoice 12/12/00002221/2021-		R 1 507 264
15/11/2021		5	4841	1187	124_2226	SCM	Invoice 12/12/00002227/2021-		R 1 387 104
15/11/2021		5	4839	1185	124_2217	SCM	Invoice 12/12/00002218/2021-		R 1 089 144
24/11/2021		5	4841	1187	124_2222	SCM	Invoice 12/12/00002223/2021-		R 227 878
29/11/2021		5	4840	1186	124_2214	SCM	Invoice 12/12/00002215/2021-		R 1 451 452
29/11/2021		5	4839	1185	124_2216	SCM	Invoice 12/12/00002217/2021-		R 1 242 494
08/12/2021		5	4998	3429	208_4392	SCM	Sundry Invoice -		R 2 940 430
18/11/2021		5	4537	107	124_2213	SCM	Invoice 12/12/00002214/2021-		R 7 656
23/11/2021		5	4537	107	124_2221	SCM	Invoice 12/12/00002222/2021-		R 701 973
30/11/2021		5	5110	5106	123_2124	SCM	Order Received -		R 42 289
30/11/2021		5	5118	5108	123_2119	SCM	Order Received -		R 55 000
Total as per General Ledger									R 11 384 987.

Line nr	Barcode nr	Invoice Date	Description	Extra Descriptio	Serial nr	Qty	Invoice number	Cost	
TBA	N/A	2021/11/15	ELECTRIFICATION OF WARD 1,4 AND 15	INEP-WIP	N/A	1	ICE09551	R 431 274	
TBA	N/A	2021/11/08	CONSTRUCTION OF GADLUME ACCESS ROAD	MIG-WIP	N/A	1	211107	R 1 451 452	
TBA	N/A	2021/11/23	CONSTRUCTION OF DORDRECHT SPORTSFIELD PHASE 2	MIG-WIP	N/A	1	PC03	R 701 973	
TBA	N/A	2021/11/15	CONSTRUCTION OF GADLUME ACCESS ROAD	MIG-WIP	N/A	1	211003	R 1 507 264	
TBA	N/A	2021/11/15	CONSTRUCTION OF MAVUYA PAVING	MIG-WIP	N/A	1	921	R 1 387 104	
TBA	N/A	2021/11/18	CONSTRUCTION OF DORDRECHT SPORTSFIELD PHASE 2	MIG-WIP	N/A	1	8070849	R 7 656	
TBA	N/A	2021/11/29	CONSTRUCTION OF DLAMINI ACCESS ROAD	MIG-WIP	N/A	1	DLAMINI/DT/03	R 1 242 494	
TBA	N/A	2021/11/19	UPGRADING OF DR08563 FORM GRAVEL TO SURFACE	DOT-WIP	N/A	1	E275/005	R 2 940 430	
TBA	N/A	2021/11/24	PROFESSIONAL SERVICES-CONSTRUCTION OF WISILE ACCESS ROAD	MIG-WIP	N/A	1	I202111069	R 227 878	
TBA	N/A	2021/11/25	CONSTRUCTION OF DLAMINI ACCESS ROAD	MIG-WIP	N/A	1	DLAMINI/DT/02	R 1 089 144	
TBA	N/A	2021/11/25	ELECTRIFICATION OF WARD 7,8 AND 9	INEP-WIP	N/A	1	07	R 301 025	
TBA	10347	2021/10/22	3-TON TRAILER FOR POISONOUS PLANT	DOUBLE AXEL B	N/A	1	002	R 55 000	
TBA	10335	2021/11/26	LAPTOP	HP PROBOOK	5CG13659Q2	1	93	R 20 800	
TBA	10324	2021/11/26	EXTERNAL DVD WRITER	EXTERNAL SIML	989380198330221	1	93	R 10 920	
TBA	10311	2021/11/26	PRINTER	CANON IUXS	YLX02780F171902	1	93	R 819	
TBA	10306	2021/11/26	CAMERA	DIGITAL CAMER	883060012642	1	93	R 3 250	
TBA	10315	2021/11/26	CAMERA	DIGITAL CAMER	093060016078	1	93	R 3 250	
TBA	10352	2021/11/26	CAMERA	DIGITAL CAMER	233060008687	1	93	R 3 250	
TBA									
Total additions									R 11 384 987.

Total additions

Reconciliation

Recon items from previous month

Current Year

General Ledger total	R	11 384 987.83
Less: Fixed Asset Register total	R	11 384 987.82

Difference: 0.01

Reconciling items

Balance: 0.01

Month: Dec-21

General Ledger Extract

Reconciliation: General ledger to Fixed Asset Register									
Transaction Date	Processing Month	Reference	Project Id	Project Code	Document Number1	Transaction ID	Transaction Details		D
22/11/2021		6	5118	5108	124_2232	337761	Invoice		R 55 000
03/12/2021		6	5110	5106	124_2235	337750	Invoice		R 42 280
13/12/2021		6	4839	1185	124_2332	338757	Invoice		R 339 420
13/12/2021		6	4839	1185	124_2331	338763	Invoice		R 780 390
14/12/2021		6	4840	1186	124_2329	338739	Invoice		R 956 370
14/12/2021		6	4841	1187	124_2330	338777	Invoice		R 341 720
03/12/2021		6	4537	107	124_2334	338745	Invoice		R 243 510
06/12/2021		6	4537	107	124_2333	338751	Invoice		R 18 830
Total as per General Ledger								R	2 777 563

Line nr	Barcode nr	Invoice Date	Description	Extra Description	Serial nr	Qty	Invoice number	Cost
TBA	N/A	2021/12/02	CONSTRUCTION OF -DDX SPORTSFIELD	INEP-WIP	N/A	1	PC04	R 243 510
TBA	N/A	2021/12/06	PROFESSIONAL FEES-DDX SPORTSFIELD	MIG-WIP	N/A	1	8070878	R 18 830
TBA	N/A	2021/12/13	DESIGN,COSTING AND MONITORING OF PUBLIC TOILETS	GRANT	N/A	1	No1	R 339 420
TBA	N/A	2021/12/13	CONSTRUCTION OF DLAMINI ACCESS ROAD	MIG-WIP	N/A	1	DLAMINI/DT/04	R 780 390
TBA	N/A	2021/12/14	CONSTRUCTION OF MAVUYA PAVING	MIG-WIP	N/A	1	1221	R 341 720
TBA	N/A	2021/12/14	CONSTRUCTION OF GADLUME ACCESS ROAD	MIG-WIP	N/A	1	211203	R 956 370
Total additions								R 2 680 274

Reconciliation

Recon items from previous month

Current Year

General Ledger total	R 2 777 563.37
Less: Fixed Asset Register total	R 2 680 274.37

Difference: 97 289.00

Reconciling items 97 289.00

Recognised in month 05	R 55 000.00
Recognised in month 05	R 42 289.00

Balance: -

6.7 INSURANCE REPORT

The report seeks to give a clear background on insurance claims and current claim status for the financial period 2021/2022 quarter 02.

DISCRIPTION	CUSTODIAN	CLAIM NUMBER	REASON FOR LOSS	DATE OF LOSS	STATUS	EXCESSPAID	RE AM
Isuzu JCG 191 EC	Mr Ganamfana	EMA00019	Third party liability claim	Dates 25/10/2019 to	Claim repudiated	-	-
Ngganda community hall	Mr Qaba	EMA00020	Buglary and vandalised property	19/10/2021	Claim stil pending	-	-

6.8 WITHDRAWALS REPORT : QUARTER 02



BANK ACCOUNT WITHDRAWALS NOT IN TERMS OF AN APPROVED BUDGET

Municipal Finance Management Act, section 11(4)

Consolidated Quarterly Report for period 01/10/2021 to 31/12/2021 (complete relevant period)

Date	Payee	Amount in R	Description and Purpose (including section reference e.g. sec 11(f))	Authorised by (name)
07-10-2021	Emalahleni Local Municipality	R4 million	Transfer from municipal fixed investment account held with STD Bank to Primary account in accordance with Section 11(h) - Payments for cash management and investment purposes in accordance with section 13	Mr. X. Sikobi
22-10-2021	Emalahleni Local Municipality	R5 million	Transfer from municipal fixed investment account held with STD Bank to Primary account in accordance with Section 11(h) - Payments for cash management and investment purposes in accordance with section 13	Mr. X. Sikobi
28-10-2021	Emalahleni Local Municipality	R10 million	Transfer from municipal fixed investment account held with STD Bank to Primary account in accordance with Section 11(h) - Payments for cash management and investment purposes in accordance with section 13	Mr. X. Sikobi
18-11-2021	Emalahleni Local Municipality	R11 million	Transfer from municipal fixed investment account held with FNB to other investment account in accordance with Section 11(h) - Payments for cash management and investment purposes in accordance with section 13	Mr. X. Sikobi
22-11-2021	Emalahleni Local Municipality	R2 million	Transfer from municipal fixed investment account held with Standard Bank to other investment account in accordance with Section 11(h) - Payments for cash management and investment purposes in accordance with section 13	Mr. X. Sikobi

The municipality has not incurred any expenditure in line with the stipulations of section 11 (1) (b) to (j) as listed above except in line with (h) for the purposes of investing funds not immediately required, during the second quarter of 2021/2022 financial year. All expenditure to date has been incurred in line with an approved budget.

6.9 IRREGULAR EXPENDITURE : FOR QUARTER 02 2021/2022

There was irregular expenditure in terms of section 32 of the MFMA and Circular 68 during the 2nd quarter of the 2021/2022 financial year.

- Quick Save Security Services amounting to R522 204.63*3=R1 566 613.89 - The current municipal security contract expired on the 31 Sept 2021. The contract was extended to end on the 31 Jan 2022 pending to procurement process underway.

6.10 FRUITLESS AND WASTEFUL EXPENDITURE

6.10.1 For the quarter ended December 2021 the fruitless and wasteful expenditure is depicted below:

Month		Transaction details														
		Supplier Name	Invoice date	Invoice Received Date (Registry Stamp)	Date of payment	Payment number (Voucher no)	Amount	Description of Incident	SCC	UI	DP	CC	TR	P	WO	Gen comm
OCT	Eskom	2021/09/28	2021/09/29			R223.09										
	Telkom	2021/09/24	2021/10/04			166.66										
	Telkom	2021/09/24	2021/09/28			98.84										
	Telkom	2024/09/24	2021/10/04			311.05										
NOV	Eskom	2021/10/28	09/11/2021			213.79										
DEC	Eskom	2021/11/28	02/12/2021			1.45										
	Eskom	2021/11/28	02/12/2022			257.20										
						1 272.08										

Fruitless and wasteful expenditure incurred in quarter 02 of 2021/2022 amounts to R 1 272,08 in total (October to December 2021).

DEPARTMENTAL BUDGET PERFORMANCE

	Sum of CurrentYearBudget	Sum of Actual	%
IDHS	18 500 807.00	11 146 524.73	60%
Corporate	10 311 924.00	4 014 358.51	39%
BTO	11 699 187.00	9 053 700.97	77%

PEDTA	2 051 982.00	190 691.16	9%
Community	6 606 513.00	3 729 057.93	56%
MM	6 089 421.00	1 677 432.96	28%
	55 259 834.00	29 811 766.26	54%

The municipal operating budget can be seen above which excludes employee costs and deprecation and impairment. 54% of the budget has been spent overall however other departments are spending slower than expected. This is an indication that budget has to be moved around within the institution to allow departments which exhaust their budgets soon to be able to operate until year end.

6.11 SCM REPORT

BID AWARDS REPORT

TABLE 1: BIDS AWARDED FOR AN AMOUNT ABOVE R200 000.00 FOR THE 2ND QUARTER OF THE 2021/2022 FINANCIAL YEAR

COMPETITIVE BIDDING 2020/2021			
No.	BID NO	PROJECT NAME	BIDDERS NAME
1	ELM/2/7/2021T	Construction of Dlamini Access Road in ward 5,6, & 7	Dintwa Trading CC
2	ELM/3/7/2021T	Construction of Gadlume Access Road in ward 13	Mvi Construction and Maintenance
3	ELM/3/3/2021T	Leasing of Printers for a period of three years	Genbiz Trading 1001 (Pty) Ltd t/a Aloe Office and Business Equipment

TABLE 2: BIDS AWARDED FOR AN AMOUNT BETWEEN R30 000-R200 000.00 FOR THE 2ND QUARTER OF THE 2021/2022 FINANCIAL YEAR

Quarter	Bid Number	Month	No	Order Date	Order Number	Supplier name	Locality	Amount
2	ELM/4/08/2021Q	Oct	1	11/10/2021	2155	Sikhotha Trading Enterprise	Emalahleni	R 57 27
2	ELM/3/08/2021Q	Oct	2	12/10/2021	2159	Maphasa B Trading	Emalahleni	R 11 99
2	ELM/1/09/2021Q	Oct	3	12/10/2021	2158	Kwa Majuba Garden Bouque	Queenstown	R 31 10
2	ELM/4/09/2021Q	Oct	4	12/10/2021	2156	Maphasa B Trading	Emalahleni	R 65 27
2	ELM/8/8/2021Q	Oct	5	12/10/2021	2157	Gungu Qhwesha Construction & Projects	Emalahleni	R 182 3
2	ELM/2/09/2021Q	Oct	6	29/10/2021	2202	Boss Robes Trading	Queenstown	R 98 77
2	ELM/1/10/2021Q	Oct	7	29/10/2021	2203	Chic Chac Business Enterprise	Umtata	R 63 25
2	ELM/11/10/2010Q	Oct	8	11/11/2021	2260	Gungu Qhwesha	Emalahleni	R 41 94
2	ELM/6/10/2021Q	Oct	9	11/11/2021	M2368	Sikhotha Trading	Emalahleni	R 57 27
2	ELM/7/08/2021Q	Oct	10	22/10/2021	2190	Shakes Multi Trading	Emalahleni	R 42 28
2	ELM/9/10/2021Q	Nov	11	16/11/2021	2275	Gungu Qhwesha	Emalahleni	R 77 15
2	ELM/7/10/2021Q	Nov	12	15/12/2021	2386	Hlako Trading	Queenstown	R 69 52
2	ELM/4/08/21Q	Dec	13	09/12/2021	2364	Sikhota Trading	Emalahleni	R 96 50

R 852 7

TABLE 1: BIDS AWARDED FOR AN AMOUNT ABOVE R2 000- R30 000 FOR THE 2ND QUARTER OF THE 2021/2022 FINANCIAL YEAR

Month	No	Order Date	Order Number	Supplier name, Winning bidder	Locality	Amount
Oct	1	06/10/2021	2996	NSQ Investments	Emalahleni	R 13 840,00
Nov	2	03/11/2021	2221	Ezozuko Enterprice	Emalahleni	R 39 690
Nov	3	03/11/2021	2217	Lunabella B&B	Emalahleni	R 5 500,00
Nov	4	03/11/2021	2219	Konke 26	Emalahleni	R 3 500,00
Nov	5	04/11/2021	2231	Lunabella B&B	Emalahleni	R 5 500,00
Nov	6	04/11/2021	2232	Kungawo Suppliers & Projects	Emalahleni	R 2 800,00
Nov	7	11/11/2021	2256	Ubuhle Bamafama	Emalahleni	R 10 500,00
Nov	8	12/11/2021	2265	Cotterrell's Construction	Emalahleni	R 15 525,00
Nov	9	18/11/2021	2286	The reporter cc	Barkely East Reporter	R 17 643,30
Nov	10	24/11/2021	2303	Ezozuko Enterprice	Emalahleni	R 3 960,00
Nov	11	24/11/2021	2302	L.S Ngqakase Transport	Emalahleni	R 2 200,00
Nov	12	08/11/2021	2250	CVU Hiring	Emalahleni	R 5 500,00
Nov	13	08/11/2021	2251	NP Mrwebi Transport cc	Emalahleni	R 2 600,00
Nov	14	08/11/2021	2252	Kungawo Catering and Supplies	Emalahleni	R 4 800,00
Nov	15	08/11/2021	2247	Umalusi Catering & Transport	emalahleni	R 12 000,00
Nov	16	08/11/2021	2248	Kwathitha Trading Enterprise	Emalahleni	R 12 000,00
Nov	17	08/11/2021	2250	CVU Hiring & Transport & Transport	Emalahleni	R 5 500,00
Nov	18	08/11/2021	2251	Ndoda Perlson	Emalahleni	R 2 640,00
Nov	19	08/11/2021	2252	Kungawo Suppliers & Projects	Emalahleni	R 4 800,00
Nov	20	11/11/2021	2265	Cotterrell's Construction	Emalahleni	R 15 525,00
Nov	21	18/11/2021	2286	The reporter cc	Emalahleni	R 17 643,30
Nov	22	18/11/2021	2288	CVU Hiring and Transport	Emalahleni	R 5 500,00
Nov	23	18/11/2021	2289	Buyilumkile General Trading	Emalahleni	R 5 960,00
Nov	24	23/11/2021	2296	Changing Tides	Emalahleni	R 10 810,00
Nov	25	24/11/2021	2302	LS Ngqakase	Emalahleni	R 2 200,00

Nov	26	24/11/2021	2303	Ezozuko Enterprice	Emalahleni	R 3 960,00
Nov	27	29/11/2021	2310	Peugair Border	Emalahleni	R 14 119,00
Dec	28	01/12/2021	2337	Mce and Mzi Media Production	Emalahleni	R 14 000,00
Dec	29	01/12/2021	2338	Border irrigation	Emalahleni	R 9 236,00
Dec	30	02/12/2021	2340	BVI Border	Emalahleni	R 8 804,00
Dec	31	03/12/2021	2343	Cotterrell's Construction	Emalahleni	R 9 200,00
Dec	32	03/12/2021	2344	MM Sirengqe	Emalahleni	R 3 000,00
Dec	33	06/12/2021	2348	Nozukile's Transport	Emalahleni	R 3 000,00
Dec	34	06/12/2021	2349	Shakes Multi Traders	Emalahleni	R 2 420,00
Dec	35	07/12/2021	2354	Set up technologies	Emalahleni	R 21 200,00
Dec	36	09/12/2021	2360	Hlako Tradings	Emalahleni	R 11 190,00
Dec	37	09/12/2021	2365	Nozukile's Transport	Emalahleni	R 4 050,00
Dec	38	09/12/2021	2366	Mxhaseni Construction and Projects	Emalahleni	R 4 500,00
Dec	39	13/12/2021	2369	Umalusi Catering & Transport	Emalahleni	R 5 700,00
Oct	40	06/10/2021	2138	H & H Thread Solutions	Queenstown	R 6 800,00
Oct	41	06/10/2021	2139	H & H Thread Solutions	Queenstown	R 6 000,00
Oct	42	13/10/2021	2161	KwaThitha Trading Enterprise	Emalahleni	R 14 250,00
Oct	43	21/10/2021	2183	Spectra Upfront	Queenstown	R 16 681,07
Oct	44	21/10/2021	2186	Sango and Junior	Emalahleni	R 4 980,00
Oct	45	29/10/2021	2206	Lathiama Trading	Emalahleni	R 6 000,00
Oct	46	29/10/2021	2209	ZEE and Vee Catering and Projects	Emalahleni	R 16 150,00
						R 402 918,26

TABLE 1: BIDS AWARDED FOR AN AMOUNT ABOVE R0- R2000 FOR THE 2ND QUARTER OF THE 2021/2022 FINANCIAL YEAR

Month	No	Order Date	Order Number	Supplier name, Winning bidder	Locality	Amount	Description
nov	1	04/11/2021	2228	Mce and Mzi Media Production	Emalahleni	R 1 995,00	PA
nov	2	05/11/2021	2235	Mzukisi Phendu trans and Trading	Emalahleni	R 1 050,00	Transporting

nov	3	05/11/2021	2234	Roasulo	Emalahleni	R 2 000,00	PA System for Th
Nov	4	12/11/2021	2285	Set-up Technologies	Queenstown	R 1 265,00	Supply and delive
Nov	5	08/11/2021	2249	Mce and Mzi Media Production	Emalahleni	R 1 995,00	PA System for He
Nov	6	18/11/2021	2285	Set-up Technologies	Emalahleni	R 1 265,00	Supply & deliver
Dec	7	07/12/2021	2356	Siyosile Multi Services	Emalahleni	R 1 800,00	Transport for fan
						R 11 370,00	86% Emalahleni
							14% Easter Cape

TABLE 3: DEVIATION REGISTER FOR NOVEMBER OF THE 2021/2022 FINANCIAL YEAR

SERVICE PROVIDER	DESCRIPTION	AMOUNT	
Cyber Boss	Internet connectivity for ELM Main Offices	R41 985.00	Normal S the Covi
Truvelo Manufactures	Service of Calibration – Prolaser or Truvelo LIDAR	R6 572.25	Sole Prov
Workshop Electronics	Service of Calibration for VTS Truvelo Calibration	R26 109.16	Sole Prov
KomaniN	Restoration of electricity to the licencing department,	R192 723.00	Emergen
Inkwekwezi	Provision of OHS training	R75 000.00	Impracti
Ndzo Attorneys	Payment of legal Fees	R178 092.00	Impracti
TOTAL		R520 497.25	

Irregular expenditure

There was no irregular expenditure in terms of section 32 of the MFMA and Circular 68 during the 2nd quarter of the 2021/2022 financial year.

Contract Registers

On Progress

(Technical)

N o.	DESCRIPTION OF CONTRACT/P ROJECT	CONTRACTOR'S/SE RVICE PROVIDER'S NAME	BID/CONTRACT NO.	COMMENCE MENT DATE	COMPLETION DATE	PERIOD	CONTR/ AMOUN
1	Construction of Municipal Offices Phase 1	Nubhana Jv Leshole	ELM/5/9/2016T	2017-08-23	2019/02/28	18 Months	R 34 99!
2	Paving of Sinakho Location (Professional Services)	Nemorango Consulting Engineers	Elm/6/07/2019T	2012/09/19	2020/05/31	9 months	R 1 293
3	Cemetery Development Indwe (Ward 16) (Consultant)	Black Mountain Msavhen JV	ELM/5/07/2019T	12-Sep-19	31-Mar-20	7 months	R 354 5!
4	Construction of DDX Sport Field Phase 2	BVI Boarder (PTY) LTD	ELM/1/6/2019T	31-Oct-19	30 April 2020	6 months	R 962 0!

N o.	DESCRIPTION OF CONTRACT/PROJECT	CONTRACTOR'S/SERVICE PROVIDER'S NAME	BID/CONTRACT NO.	COMMENCEMENT DATE	COMPLETION DATE	PERIOD	CONTRACT AMOUNT
5	Development of Indwe Unit	Tati Group	ELM/2/3/2021T	07-Jun 21	06 Aug 21	2 months	R1 653 .
6	Paving of Sinakho Location in ward 11 & 14	Tshiya Infrastructure Development (Pty) Ltd	ELM/5/10/2019T	28/11/2022	27/10/2021	11 months	R 9 927
7	Electrification of ward 1, 5,6 & 17 in Emalahleni LM	A1 Electrical	ELM/1/7/2020T	08/09/2020	31/08/2021	12 months	R 3 416
8	Electrification of ward 7,8 and 9 in Emalahleni LM	Akal Genesis (Pty) Ltd	ELM/2/7/2020T	07/09/2020	31/08/2021	12 months	R 3 807
9	Professional Services for Solar Street Lights Cacadu, DDX and Indwe.	Akal Genesis (Pty) Ltd	ELM/1/6/2020T	20/08/2020	30/06/2021	10 months	R 495 60
10	Professional Services and Construction of Mavuya Paving At Emalahleni Local Municipality Area Through Turnkey	MBSA JV Thubalam	ELM/2/9/2020T	28/10/2020	03/11/2021	12 Months	R13 856
11	DR08563 Cacadu to Machubeni	Masilakhe Consulting	ELM/1/11/2020T	16/01/2021	31/03/2021	2.5 months	R 13 18!
12	DR08563 Indwe to Machubeni	Masilakhe Consulting	ELM/2/11/2020T	16/01/2021	31/03/2021	2.5 months	R13 314
13	Installation of Solar Street Lights in Dordrecht - Zola	Komanim Trading	ELM/4/10/2020T	10-Dec-20	11-Mar-21	3 Months	R 1 620
14	Installation of Solar Street Lights in	T and N Contractors	ELM/1/3/2021T	24 May	30 Jun 21	1 month	R1 795 0

N o.	DESCRIPTION OF CONTRACT/PROJECT	CONTRACTOR'S/SERVICE PROVIDER'S NAME	BID/CONTRACT NO.	COMMENCEMENT DATE	COMPLETION DATE	PERIOD	CONTRACT AMOUNT
	Indwe – Ezitandini						
15	Panel of Professional Services- Civil (Construction of Gadlume Access Road)	Ibhotwe Lezizwe Consulting JV	ELM/1/02/2021T	01 July 21	31 Dec 22	18 Months	Rates cc
16	Panel of Professional Services- Civil (Construction of Dlamini Access Road ward 5, 6 & 7)	Ibhotwe Lezizwe Consulting JV	ELM/1/02/2021T	01 July 21	31 Dec 22	18 Months	Rates cc
17	Panel of Professional Services- Civil (Construction of Wisile Access Road at Mhlanga)	Engineering Aces	ELM/1/02/2021T	21 Sep 21	20 May 22	09 Months	Rates cc
18	Construction of Gadlume Access Road	Mvi Construction	ELM/3/7/2021T	18-10-2021	17-04-2022	06 Months	R9 542 :
19	Construction of Dlamini Access Road	Dintwa	ELM/2/7/2021T	18-10-2021	17-04-2022	06 Months	R9 703 :
20	Construction of DDX Sports Field	Vitsha Trading	ELM/1/7/2021T	18-09-2021	17-03-2022	06 Months	R6 366 (
21	Panel of Professional Services- Electrical – (Electrification of ward 10)	Hamsa Consulting Engineers	ELM/1/02/2021T	01-07-2021	30-06-2024	36 months	Rates cc
22	Panel of Professional Services- Electrical	Igoda Projects (Pty) Ltd	ELM/1/02/2021T	01-07-2021	30-06-2024	36 months	Rates cc

SERVICE PROVIDER PERFORMANCE SCHEDULE FOR TECHNICAL PROJECTS

No	DESCRIPTION OF CONTRACT/PROJECT	BID/ CONTRACT NO.	CONTRACTOR'S/SER VICE PROVIDER'S NAME	CONTRACT AMOUNT
1	Construction of Municipal Offices Phase 1	ELM/5/9/2016T	Nubhana Trading JV Leshole Trading	R34 995 000,00
2	Paving of Sinakho Location (Professional Services)	Elm/6/07/2019T	Nemorango Consulting Engineers	R1 293 043.99
3	Cemetery Development Indwe (Ward 16) (Consultant)	ELM/5/07/2019T	Black Mountain Msavhen JV	R354 562.00
4	Construction of DDX Sport Field Phase 2	ELM/1/6/2019T	BVI Border (PTY) LTD	R962 090.00
5	Paving of Sinakho Location in ward 11 & 14	ELM/5/10/2019T	Tshiya Infrastructure Development (Pty) Ltd	R9 927 947.57
6	Cemetery Development of Indwe Unit	ELM/2/3/2021T	Tati Group	R1 653 207.63
7	Electrification of ward 1, 5,6 & 17 in Emalahleni LM	ELM/1/7/2020T	A1 Electrical	R 3 416 852.03
8	Electrification of ward 7,8 and 9 in Emalahleni LM	ELM/2/7/2020T	Akal Genesis (Pty) Ltd	R 3 807 147.98
9	Professional Services for Solar Street Lights Cacadu, DDX and Indwe.	ELM/1/6/2020T	Akal Genesis (Pty) Ltd	R 495 600.34
10	Professional Services and Construction Of Mavuya Paving At Emalahleni Local Municipality Area Through Turnkey	ELM/2/9/2020T	MBSA JV Thubalam	R13 856 630.53
11	DR08563 Cacadu to Machubeni	ELM/1/11/2020T	Masilakhe Consulting	R 13 185331.76
12	Installation of Solar Street Lights Indwe-Cacadu –Hintsisa and Mpangele	ELM/4/10/2020T	Komanim Trading	R1 620 289.91
13	DR08563 Indwe to Machubeni	ELM,2/11/2020T	Masilakhe Consulting	R 13 314 412.32
14	Installation of Solar Street Lights in Indwe – Ezitandini	ELM/1/3/2021T	T and N Contractors	R1 795 992.32
15	Panel of Professional Services- Civil (Construction of Gadlume Access Road)	ELM/1/02/2021T	Ibhotwe Lezizwe Consulting JV	Rates contract

No	DESCRIPTION OF CONTRACT/PROJECT	BID/ CONTRACT NO.	CONTRACTOR'S/SER VICE PROVIDER'S NAME	CONTRACT AMOUNT
16	Panel of Professional Services- Civil (Construction of Dlamini Access Road ward 5, 6 & 7)	ELM/1/02/2021T	Ibhotwe Lezizwe Consulting JV	Rates contract
17	Construction of DDX Sports Field	ELM/1/7/2021T	Vitsha Trading	R6 366 660.25
18	Construction of Gadlume Access Road	ELM/3/7/2021T	Mvi Construction	R9 542 183.17
19	Construction of Dlamini Access Road	ELM/2/7/2021T	Dintwa	R9 703 125.45
20	Panel of Professional Services- Civil (Construction of Wisile Access Road at Mhlanga)	ELM/1/02/2021T	Engineering Aces	Rates contract
21	Panel of Professional Services- Electrical	ELM/1/02/2021T	Harnsa	Rates contract
22	Panel of Professional Services- Electrical	ELM/1/02/2021T	Igoda	Rates contract

NON- TECHNICAL PROJECTS

ON PROGRESS CONTRACTS -NON-TECHNICAL PROJECTS											
#####	DESCRIPTION OF CONTRACT/PROJECT	CONTRACTOR'S/SERVICE PROVIDER'S NAME	BID/CONTRACT NO.	DATE APPOINTMENT LETTER SIGNED	DATE SLA SIGNED	DATE CONTRACT SIGNED	COMMENCEMENT DATE	COMPLETION DATE	PERIOD	CONTRACT AMOUNT	VARIANC EXTENS/ AMOU
1	Procurement of Valuers for Property Rates	Penny Lindstrom Valuations	ELM/01/03/2017T	26 June 2013	n/a	30 June 2017	01 July 2017	30 June 2022	5 years	rates only contract	R 0.0
2	Banking Services for a period of 5 years	Banking Services for a period of 5 years	ELM/5/3/2015T	28 January 2016	n/a	19 February 2014	01 July 2016	30 June 2021	60 Months	rates only contract	R 0.0
3	Supply, Delivery and Installation of All in One Printers.	Aloe Office	ELM/1/3/2018T	2018/04/26	2018/05/17	30-Apr-18	01-May-18	30 April 2021	36 Months	rates only contract	R 0.0
4	Provision of Security Services.	Quick Save Security	ELM/10/5/2018T	2018/09/27	n/a	28-Sep-18	01-Oct-18	30 September 2021	36 Months	R 15 290 089.10	R 61
5	Provision of Travel Agent and Events Management.	Tunimart Travel Agency	ELM/7/12/2018T	28-03-2019	n/a	29-Mar-19	19-Apr-01	30 March 2022	36 Months	rates only contract	
6	Provision of Fuel for Indwe Unit.	Indwe Vulstasie 2	ELM/3/11/2019T	16-02-2020	n/a	21-Jan-20	21-Jan-20	31/01/2023	3 years	Rates contract	
7	Supply, Delivery, Installation and Commissioning of a prepaid Electricity Vending System	Ontec Systems (Pty) Ltd	ELM/2/09/2019T	18/11/2019	n/a	28-Feb-20	02-Mar-20	23 February 2023	36 months	rates only contract	
8	Provision of Short-term Insurance for a period of three years	Lateral Unison Insurance Brokers	ELM/1/3/2020T	25/06/2020	2020/07/01	29/06/2020	01/07/2020	30/06/2023	3 years	R2 820 143.41	
9	Provision of Cibecs annual licenses for backup and protection of user computers into local cibecs server for a period of three years	ICT Choice	ELM/3/9/2020T	28/10/2020		29/10/2020	02/11/2020	31/10/2023	36 Months	R1 067 209.20	
10	Compilation and Maintenance of Movable Assets Register	CCG Systems	ELM/2/6/2021T	22 July 2021			01-08-2021	30-07-2024	36 months	R 4 273 170.00	
11	Appointment of a Service Provider to Provide Security Services	Ficra	ELM/4/6/2021T	12-08-2021			01-09-2021	1930-08-24	36 months	Rate Based	

SERVICE PROVIDER PERFORMANCE SCHEDULE FOR NON-TECHNICAL PROJECTS

No	DISCRIPTION OF CONTRACT/PROJECT	OF	BID/ CONTRACT NO.	CONTRACTOR'S/SERVICE PROVIDER'S NAME	CONTRACT AMOUNT	TOTAL I CONTRA
1.	Procurement of Valuers for Property Rates		ELM/01/03/2017T	Penny Lindstrom Valuations	Rates contract	R1 12
2.	Supply, Delivery and Installation of All in One Printers		ELM/1/3/2018T	Aloe Office	Rates contract	R2 62
3.	Provision of Security Services		ELM/10/5/2018T	Quick Save Security	R15 351 589.10	R16 958
4.	Provision of Travel Agency & Events Management		ELM/7/12/2018T	Tunimart Travel (Pty) Ltd	Rates contract	R4 263 7
5.	Provision of Fuel for Municipal Vehicles		ELM/3/11/2019T	Indwe Vulstasie 2	Rates contract	R379 54.

No	DISCRIPTION OF CONTRACT/PROJECT	BID/ CONTRACT NO.	CONTRACTOR'S/SERVICE PROVIDER'S NAME	CONTRACT AMOUNT	TOTAL I CONTRA
6.	Supply, Delivery, Installation and Commissioning of a prepaid Electricity Vending System	ELM/2/09/2019T	Ontec Systems (Pty) Ltd	Rates contract	R782 61.
7.	Provision of Short -term insurance for a period of three years	ELM/1/6/2020T	Lateral Unison	R2 820 143.41	R2 383 C
8.	Provision of Cibecs annual licenses for backup and protection of user computers into local cibecs server for a period of three years	ELM/3/9/2020T	ICT Choice	R1 067 209.20	R389 41
9.	Compilation and Maintenance of Movable and Immovable Asset register & Provision of asset management system for a period of three years	ELM/2/6/2021T	CCG Systems	R4 273 170.00	R1 949 5
10.	Appointment of a Service Provider to Provide Vetting and Due diligence for a period of three years.	ELM/4/6/2021T	Ficra	Rates contract	R447 56.

PROGRESS ON PROCUREMENT PLAN DURING THE 2ND QUARTER FOR THE 2021/2022 FINANCIAL YEAR.

**SCHEDULE OF PROCUREMENT PLAN IN RESPECT OF ADVERTISED COMPETITIVE BIDS
(GOODS, INFRASTRUCTURE PROJECTS OR SERVICES IN EXCESS OF R200 000 INCLUDING ALL APPLICABLE TAXES)
FOR THE 2021/2022 FINANCIAL YEAR**

Name of Municipality or Municipal Entity	Emalahleni Local Municipality
Name of Standing Committee/ Delegated Official	Mr VC Makedama
Signature of Standing Committee/ Delegated Official	
Telephone Number and e-mail address	047 878 0020/

PROCUREMENT PLAN 2021/2022						
No.	Description of goods / services / Infrastructure project	Registered Budget	Envisaged date of advertisement in the website, E-tender portal or other media	Envisaged closing date of bid	Envisaged date of award	Re of
INFRASTRUCTURE						
1	Construction of DDX Sport field Phase 2	R8 219 383.60	28-May	18-Jun-21	02-Jul-21	PM
2	Cacadu landfill site	R500 000.00	18-Jun-21	02-Jul-21	16-Jul-21	PM
3	Dlamini Access road	R5 845 842,18	18-Jun-21	02-Jul-21	16-Jul-21	PM
4	Gadlume Access road	R6 291 605,25	18-Jun-21	02-Jul-21	16-Jul-21	PM

5	Wisile access road at Umhlanga	R4 179 601,97	25-Jun-21	09-Jul-21	23-Jul-21	PM
6	Public toilets	R2 816 329,88	19-Jul	09-Aug-21	23-Aug-21	PM
7	INEP PROJECT	R19 440 000.00	28-May	18-Jun-21	02-Jul-21	
8	Backup Power Supply	R400 000.00	25-Jun-21	09-Jul-21	23-Jul-21	PM
9	Electricity vehicle	R250 000.00	19-Jul	09-Aug-21	23-Aug-21	PM
10	Metering at Siyavuya & Sinakho Township	R300 000.00	18-Jun-21	02-Jul-21	16-Jul-21	PM
COMMUNITY SERVICES						
11	Refuse Collection Vehicle (2 Trucks)	R1 000 000.00	25-Jun-21	09-Jul-21	23-Jul-21	W Er
12	Refuse Bags	R300 000.00	12-Jul-21	26-Jul-21	13-Aug-21	W Er
13	Project Hlasela	R450 000.00	12-Jul-21	26-Jul-21	13-Aug-21	W Er
14	Renovations of Indwe Resort & Fencing	R1 000 000.00	12 Jul 21	26-Jul-21	13-Aug-21	Fa M
15	Furniture for Indwe Resort	R300 000.00	12-Jul-21	26-Jul-21	13-Aug-21	Fa M
16	Repairs & Maintenance / Additional Halls	R1 000 000.00	12-Jul-21	26-Jul-21	13-Aug-21	Fa M
17	Public Toilets	R300 000.00	25-Jun-21	09-Jul-21	23-Jul-21	Fa M
18	Response Vehicle	R600 000.00	12-Jul-21	26-Jul-21	13-Aug-21	Fi Di M
CORPORATE SERVICES						
20	Fleet Management: VEHICLES CAPITAL BUDGET	R1 000 000.00	01-Jul-21	09-Jul-21	16-Jul-21	Fl M

Controls on combating the abuse of Supply Chain Management Processes.

- The supply chain Management policy provides controls to prevent the abuse of supply Chain Management system.
 - The Mayor has put in structures to investigate any allegations against an official or other role player of Fraud corruption, favouritism, unfair or irregular practices or failure to comply with this Policy.
 - The Supply Chain Management Unit prior to awarding any contract ensures that no recommended bidder, or any of its directors, is listed as a person prohibited from doing business with the public sector this is done by checking the National Treasury database (csd).
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- **The municipality rejects any bid from:**
 - a) A bidder or its directors who owe municipality or any other municipality or municipal entity rates and taxes or municipal service charges for more than 90 days.
 - b) reject a recommendation for the award of a contract if the recommended bidder, or any of its directors, has committed a corrupt or fraudulent act in competing for the particular contract
 - c) has abused the supply chain management system of the municipality or has committed any improper conduct in relation to such system;
 - d) has been convicted for fraud or corruption during the past five years;
 - e) has wilfully neglected, reneged on or failed to comply with any government, municipal or other public-sector contract during the past five years; or
 - f) has been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

The municipality cancels a contract awarded to a person if:

- g) the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract; or
- h) an official or other role player committed any corrupt or fraudulent act during the bidding process or the execution of the contract that benefited that person

Report on the effectiveness/sitting of the bid committees.

The sitting of bid committees for the first quarter was not as scheduled but the Municipality made great progress to catch up.

Report on awards made to person or supplier that are in service of the state and close family members

No	Suppliers	Contract Amount	Reason
1	VGS	Base on fuel Consumption	Director for this company works for the state as stated on csd. The supplier is a Sole Provider and was awarded through deviation
2	Universal garage	Base on fuel Consumption	Director for Universal garage is currently serving as a Councillor at Emalaheni Local Municipality. The supplier is a Sole Provider and was awarded through deviation.