



EMALAHLENI LOCAL MUNICIPALITY

NOTICE NO: HR 09/2020

**ADVERTISEMENT FOR PERFORMANCE AND
AUDIT COMMITTEE MEMBER**

Applications are hereby invited from suitable qualified candidate who ordinarily reside in Eastern Cape Province to be appointed as member of the Emalahleni Local Municipality Audit Committee

In accordance with the provisions of Section 166 of the Municipal Finance Management Act (No 56 of 2003) each municipality is required to constitute an Audit Committee that will serve as an independent advisory body which must advise the Municipal Council, the Accounting Officer and Management of the Municipality.

Essential Requirements:

Post graduate degree in Accounting or Public Management

LLB or legal qualification

MBA/MPA added advantage

10 years Management experience

Competency Requirements and Responsibilities

Candidates should possess the following qualities and key competencies and be able to render the following services amongst others:

- Knowledge and understanding of internal controls and Local Government sector reporting issues
- Understanding and expertise on **Disciplinary Board functions according to the Financial Misconduct regulations**
- Knowledge and understanding and an exposure to legislation/policies (MFMA/GRAP/GAAP/NATIONAL TREASURY Regulations and relevant practices notes).
- Have a good understanding of the committee position as a governance structure
- Can conduct the Audit Committee affairs efficiency and effectively.
- Have the necessary leadership and personal qualities with the ability to lead and participate in the discussions.
- Possess the following qualities- Independency, integrity, willingness to dedicate time and energy, good communication skills, analytical reasoning abilities, objectivity.
- Have a sound knowledge of issues affecting Local Government, expertise/skills and experience in the following fields as an added advantage:
 - Financial and management accounting
 - Human Resource Management and Labour Relations
 - Auditing

- Legal
- Project Management
- Corporate Governance
- Risk Management
- Internal Controls
- Knowledge of municipal legislations
- Be able to advise the Council, Municipal Manager and Management as per MFMA section 166:

The internal audit function falls under the supervision of the Audit Committee. In this regard the committee's responsibilities are to:

Consider, review and approve the audit plans of the internal auditor to ensure that it addresses the critical risk areas of the business of Council and to formulate instruction to the internal auditor Review the performance of the internal audit Receive relevant reports from internal audit.

Remuneration and Duration of appointment

The term of office of appointed candidates will be three (3) years, Persons appointed to the Performance and Audit Committee will be remunerated at Council's approved rate in compliance with any statutory regulations governing such payment for services rendered.

NB: Shortlisted candidates may be required to undergo security vetting.

Applicants for the above-mentioned positions are required to submit a detailed Curriculum Vitae together with certified copies of all qualifications, Identity Document and a two-page motivation. Applications not accompanied by the required documentation will not be considered. The Council reserves the right not to continue with the interviews and appointments if no suitable candidate is found.

Correspondence will only be entered into with short-listed candidates. Applicants not contacted within 30 days of the closing date may safely assume that their applications were not successful. The Council nevertheless appreciates the interest shown by applicants.

Enquiries can be made with Mrs M Swayena , at 082 891 8865 during office hours.

Applications should be addressed to:

The Municipal Manager, Emalahleni Local Municipality, Private Bag X1161, CACADU 5410

Late applications will not be considered, therefore post delays must be considered by the applicant. The closing date for applications is Friday, 02 October 2020 at 12H30.

