

EMALAHLENI LOCAL MUNICIPALITY



INVITATION TO REGISTER AS A SERVICE PROVIDER ON A MUNICIPAL DATABASE FOR 2020/2021 FINANCIAL YEAR

In compliance with Supply Chain Regulation 14 of Municipal Finance Management Act the Municipality is required to keep a list of accredited prospective suppliers that must be used for procurement requirements.

National Treasury Circular no: 81 of the Municipal Finance Management Act No 56 of 2003, Emalahleni Local Municipality invites current and prospective service providers to apply for evaluation and listing as accredited suppliers at Emalahleni Municipality.

All applications must be dropped at the Emalahleni Local Municipality Supply Chain Management office at 37 Indwe Road in Lady Frere not later than 12h00 on the 31 August 2020.

Application for evaluation and listing as accredited supplier at Emalahleni Municipality requires:

1. CSD summary report
2. Tax compliance pin
3. BBB-EE certificate or original sworn affidavit
4. Rates clearance certificate and statement not older than three months or formal lease agreement signed by both parties.
5. Confirmation of banking details.
6. Current Catering certificate (for catering services).
7. Proof of ownership (for transport services).
8. Completed MBD4 and MBD 8.
9. CIDB Certificate (Construction) where applicable.
10. NHBRC Certificate (Construction) where applicable.
11. Copy of Company registration certificate from the registrar of companies(CIPC)
12. Certified copies of identity Documents of shareholders/Directors of the Company, certification must not be older that three (3) months.
13. Accreditation letter of relevant Professional Body (where applicable).

Emalahleni Local Municipality will only procure goods and services from suppliers that are registered on Central Supplier Database. To register as a service provider on Central Supplier Database please visit: www.csd.gov.za, this is a self-registration process.

All enquiries with regards to this advert shall be directed to **Ms N. Mzwana (Acting SCM Manager)** on **082 654 7893** during normal office hours (08H00-16H30).

**VC MAKEDAMA
MUNICIPAL MANAGER**

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