

LAHLENI MUNICIPALITY  
 OLUTIONS JANUARY-MARCH 2012

Res Number	Res Date	File No	Res Heading	Resolution	Authorised by	Responsible	Department	Enviroment	Action
ELM 06/2012	23/01/2012		SECTION 72 REPORT	That the item be referred to the next Council Meeting to be held on the 31 January 2012.	Council	Chief Financial Officer	Finance	Budget & Treasury	Sec 72 Report adopted 13 April 2012 - submitted to Departments
ELM 07/2012	23/01/2012		ADJUSTMENT BUDGET	That the item be referred to the next Council Meeting to be held on the 31 January 2012.	Council	Chief Financial Officer	Finance	Budget & Treasury	Adopted 13 April 2012
ELM 08/2012	23/01/2012		NETHERLANDS VISIT	That the Council took note of the report.	Council	Strategic Manager	Mayor's Office	International Relations	Noted - no action required.
ELM 09/2012	23/01/2012		SCHEDULES FOR COUNCIL & STANDING COMMITTEE	That the Council took note of the schedule for Council and Standing Committee Meetings for 2012.	Speaker's Office	Strategic Manager	Speaker's Office	Council & Committees	Noted - no action required.
ELM 15/2012	31/01/12		SECTION 72 REPORT & ADJUSTMENT BUDGET	That the Council note that the Section 72 Report as submitted and was not compliant with the Financial reporting format as prescribed by National Treasury. That the Council endorse the management team to correct and submit report to the Office of the Mayor. The Municipal Manager write a letter to seek assistance from Provincial Treasury in order to amend and submit the financial schedules in the correct and resubmit the report to Council.	Council	Chief Financial Officer	Finance	Budget & Treasury	Adopted 13 April 2012

ELM 16/2012	31/01/2012		MUNICIPAL ADJUSTMENT BUDGET	That the Council note that the Municipal Adjustment Budget 2011/12 as tabled was non compliant with the format as prescribed by National Treasury. That the Council endorse the Executive Committee's resolution to mandate Management to seek assistance from Provincial Treasury, Department of Local Government and Crhis Hani DM in order to align, amend and submit the adjustment Budget in the correct format and with the correctly formatted scheduls. That the Management team investigate and compare the Budget inputs as against the adopted Budget. that the Budget Committee should sit and consider the matter. that the Council note the Municipal Adjustment Budget 2011/12 as tabled was no compliant with	Council	Chief Financial Officer	Finance	Budget & Treasury	Adopted 13 April 2012
ELM 17/2012	31/01/2012		DRAFT ANNUAL REPORT	That the Council note the tabling of the Annual Report in terms of Sec 127 (2) of the Municipal Finance Management Act no 56 of 2003. that the Annual report Tabled be dealt with by the Emalaheni Municipal Public Accounts Committee (MPAC) for Oversight Report within 2 months of the date tabling of the Annual Report. That the Accounting Officer comply with Section 127 (5) (a) & (b) Municipal Finance Management Act no 56 of 2003 and the Annual Report be made available to the community for comment: during the 2nd week of February 2012 ( for this purpose copies of such report must be advertised and made available at each administrative unit of Emalaheni Municipality). That	Council	Strategic Manager	MM's Office	Governance	Adopted 31 January and referred to MPAC

ELM 18/2012	31/01/2012		APPLICATION FOR DONATION TRANSFER: FROM FORMER REPUBLIC OF TRANSKEI AND STATE INSTITUTIONS TO ELM	That the Council authorise the application to the Department of Local Government and Traditional Affairs in order for the Department to prepare the application for submission to the Land Disposal Committee in East London for the donation transfer of all erven identified in the Land audit from the Republic of Transkei to Emalahleni Municipality. That the Council authorise management to identify all other Erven within Emalahleni Local Municipality held by the state and/ or state institutions which need to be transferred to the Emalahleni Local Municipality and authorise the application to the Department of Local Government and Traditional Affairs in order for the Department to prepare the application for submission to the Land Disposal Committee	Council	IPED Manager	IPED	Land	Submitted to Conveyancers Bowes McDougall to attend to process for Donation Transfer to be effected
ELM 20/2012	31/01/2012		TOURISM MARKETING BROCHURE	That the brochure be launched and be recognised as a brochure of the Emalahleni Municipality by the Council.	Council	IPED Manager	IPED	LED	The brochure was launched on 31 January 2012.
ELM 21/2012	31/01/2012		ACTION PLAN FOR THE DEPUTY MINISTER MEETING WITH THE DELEGATION OF EMALAHLENI MUNICIPALITY	That the Council endorse the activity plan. That the Council take note of the action plan with its deadlines as these start in February 2012.	Council	Strategic Manager	Mayor's Office	IGR	The meeting did not materialise.
ELM 22/2012	31/01/2012		ACTION PLAN FOR TWINNING ARRANGEMENT	That the Council note the activity plan, discuss same and adopt the plan.	Council	Strategic Manager	Mayor's Office	International Relations	Noted - no action required.
ELM 23/2012	31/01/2012		MPAC DATES	That the Council note and adopt the dates of the MPAC for 2012.	Council	Legal & Compliance Manager	MM's Office	Governance	Dates implemented and training effected.

ELM 29/2012	23/03/2012		RECRUITMENT REPORT: CHIEF FINANCIAL OFFICER	That Mr Gerald de Jager be appointed to the position of the Chief Financial Officer on a five-year performance based contract. That the Municipal Manager negotiate the remuneration package with the candidate. That the appointment comply with the requirements of Section 56 (a) and 57 of the Municipal Systems Act as (amended). That the appointment be effected immediately and the Municipal Manager obtain the date when Mr Gerald De Jager is available to assume his duties and this date be effective date of appointment by Council.	Council	Corporate Services	Corporate Services	Human Resources	The CFO assumed duties on 1 May 2012.
ELM 30/2012	23/03/2012		REMUNERATION COMMITTEE	That an increase of 6.08% for the Municipal Manager and Managers accountable to the Municipal Manager with effect 01 July 2011 be implemented. That in order to be fair to the managers the parties agree that in future the remuneration committee convene the formal discussions for the salary increase of the Municipal Manager and Managers accountable to him within 14 day after the SALGBC salary increase has been determined. That Cllr Kalolo (Speaker), Cllr T.Kulashe (Governance Portfolio Head) and Cllr Phendu (Finance Portfolio Head) are appointed by Council to do a comparison with other Municipalities in the area of similar size and compile a report to Council on the	Council	Municipal Manager	MM's Office	Human Resources	The increases have been effected in March 2012. The telephone allowance has not been increased.

ELM 31/2012	23/03/2012		CORRECTION OF ITEM 18/2012- CHANGING OF PROJECT COMPLEXION FROM RDP TO e-PHP	That the application on RDP houses for Zwelethemba Sinako Project Dordrecht be with drawn and be changed to the People's Housing Project. That a feasibility study be done on the project by Housing. The application by Emalaheni Local Council for RDP houses at Zwelethemba Sinako Project Dordrecht be withdrawn and be replaced with an application under the enhanced People's Housing Project. A structural assessment of the old houses in issue be done by the Department of Human Settlement before the actual construction to ascertain the feasibility of the renovations.	Council	Technical Services Manager	Technical Services	Housing	Changed.
ELM 32/2012	23/03/2012		DME WORKSHOP	That the workshop be held on the 20 & 21 April 2012 at 09:00 at Indwe Municipal Offices. That the dates be confirmed against the standing committee meetings of Council as scheduled.	Council	Technical Services Manager	Technical Services	Technical	The workshop did not take place due to no response from DME. A verbal follow-up was done and the workshop will take place on 23 May 2012.
ELM 07/2012	30/03/2012		AUDIT COMMITTEE REPORT	That the Council resolved that the Internal Audit need to be eyes and ears of the Council.	Council	Municipal Manager	MM's Office	Internal Audit	Noted - Audit plan in place and Audit Committee meetings seating as scheduled.

ELM 08/2012	30/03/2012		ADJUSTMENT BUDGET 2011/2012 AND SECTION 72 REPORT	That the Council accept the Municipal Manager and Acting CFO for the Adjustment Budget and Section 72 Report. That the Adjustment Budget be submitted to Exco on the 11 April 2012 in preparation for the Council on the 13 April 2012. That the Council and Exco confirm and support the Accounting Officer's implementation of a moratorium to be strictly imposed. That the Council and Exco note that all expenditure will be stopped and controlled until the adjustment budget is adopted and that the expenditure will be strictly controlled after the adoption of the adjustment budget and expenditure only incurred on the authority by the Municipal Manager and Acting CFO. That the Council withdraw all delegated powers of	Council	Chief Financial Officer	Finance	Budget & Treasury	Adopted 13 April 2012
ELM 09/2012	30/03/2012		DRAFT BUDGET 2012/2013	That the Council adopt the Draft Budget as per the recommendations to the Budget annexure. That the Budget be submitted to Council in its current format with the resolution that the Budget submitted be converted to be compliant with the correct format and schedules as required by National Treasury. Any amendments be implemented and resubmitted to Council for approval in the correct format by 25 April 2012 to allow Public Outreach program of IDP and Budget in May 2012. That the Mayor and Budget steering Committee receive a weekly update on the process. That the Budget Schedule be ammended and submitted to the Budget Steering Committee.	Council	Chief Financial Officer	Finance	Budget & Treasury	Adopted and referred for preparation to brief EXCO and Council

ELM 12/2012	30/01/2012		CHANGE OF SIGNATORIES	That the signatories on all accounts of the institution be amended to reflect the following: Chief Financial Officer (CFO) Mr. Gerald De Jager who's ID numbers are as follows 670428 5437 084, Municipal Manager Mr.Nkosinathi James Kwepile who's ID Numbers are as follows 650606 5792 087 and Chief Accountant Mr.Zingisile Gidion Dlova who's ID Numbers are as follows 570929 5827 084 with effect from 01 May 2012. That the Municipal Manager and CFO make the appointment with the financial institutions to implement the resolution on assuming of CFO' s duties	Council	FINANCE	FINANCE	FINANCE	Finalised on 8 May 2012
ELM 14/2012	30/03/2012		REPORT ON THE APPOINTMENT OF THE CFO	For information	Council	Corporate Services	Corporate Services	Human Resources	The CFO assumed duties on 1 May 2012
ELM 15/2012	30/03/2012		DRAFT IDP 2012/2013	That the draft IDP be tabled to Council as working document to realise what was contained above. That the Council receive the IDP schedule for meetings of IDP Steering committee and Public Participation.	Council	IPED Manager	IPED	Planning	The draft IDP tabled on 31 March 2012
ELM 16/2012	30/03/2012		MAYORAL CUP 2012-UPDATE	That the Council accept the update report on Mayor's Cup 2011/2012. That the games are still in progress and the final will be played this weekend on the 31 March 2012.	Council	Strategic Manager	Mayor's Office	Sport & Recreation	The final has not been played.
ELM 17/2012	30/02/2012		TWINNING BETWEEN EMALAHLENI AND DORDRECHT MUNICIPALITY	That the Council accept the action plan as presented. That the projects from the twinning be included in the IDP.	Council	Strategic Manager	Mayor's Office	International Relations	Noted - no action required.
ELM 18/2012	30/03/2012		MOTION WITH NOTICE	That the Council resolved that the item be referred to the office of the Speaker	Council	Council	Council	Council	Speaker's office attending to matter

19/2012	30/03/2012		RENEWAL OF THE SPEAKER'S SECRETARY CONTRACT	That the contract of Speaker's Secretary Mrs V. Yawa run concurrently with the term of office of the Speaker and add on six months after the term of office has expired.	Council	Corporate Services	Corporate Services	Human Resources	The letter to Mrs V. Yawa was served on 15 May 2012. Legal & Compliance will draw up employment contract with new dates.
ELM 20/2012	30/03/2012		RENEWAL OF THE MUNICIPAL MANAGER'S SECRETARY CONTRACT	That the contract of Municipal Manager's Secretary Mrs N. Mrwebi run concurrently with the contract of the Municipal Manager and add on six months after the contract expired.	Council	Corporate Services	Corporate Services	Human Resources	The letter to Mrs N. Mrwebi was served on 15 May 2012. Legal & Compliance will draw up employment contract with new dates.
ELM 21/2012	30/03/2012		REPORT ON SECTION 56 MANAGER: Ms N. Lungwengwe	That the Council resolved this matter must be referred back to the office of the Municipal Manager to drive the process in terms of the contract and report to the Exco and Council.	Council	Municipal Manager	MM'S Office	Human Resources	Initial letter submitted to Ms Lungwengwe
ELM 22/2012	30/03/2012		USE OF MAYOR'S SIGNATURE (SCANNED) IN THE ANNUAL REPORT	That the Council note the item.	Council	Municipal Manager	MM'S Office	Legal	Referred to Commission appointed by Council. Terms of reference drawn.
ELM 23/2012	30/03/2012		REFUSAL OF ACTING IN THE ABSENCE OF MUNICIPAL MANAGER BY SECTION 56 MANAGERS	That the Council resolved that they should be informed if the MM will be out of the Office and who is going to act on his behalf. That the delegation framework needs to be reviewed.	Council	Municipal Manager	MM'S Office	Human Resources	Noted - no action required. Delegation framework to be reviewed